

PAROW INKLUSIEWE SKOOL

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PAROW INCLUSIVE SCHOOL

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STANDARD OPERATION PROCEDURE (SOP)

The SOP forms part of the third phase of returning to school namely when learners start returning to school.

No learners will be allowed on the school grounds before 7:00 or after 14h30.

Sanitation of the school building will start at 14h30.

Learners will return to school as follows:

Grades R-3, Resource Class 1, 2, 3 – 6 July 2020

Grades 4 & 5 Resource Class 4 – 3 August 2020

REGULATION ON SOCIAL DISTANCING INDICATE THAT LEARNERS MUST BE 1,5 METERS APART. In order to do this, **all classes will be divided into 2 groups**. Group 1 will attend school during the first week on a Monday, Wednesday and a Friday, while group 2 will attend on a Tuesday and Thursday of the first week. During the second, week Groups 2 will attend Monday, Wednesday and Friday and group 1 Tuesday and Thursday.

EXAMPLE

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
		1	2	3	4	5
6 GROUP 1	7 GROUP 2	8 GROUP 1	9 GROUP 2	10 GROUP 1	11	12
13 GROUP 2	14 GROUP 1	15 GROUP 2	16 GROUP 1	17 GROUP 2	18	19
20 GROUP 1	21 GROUP 2	22 GROUP 1	23 GROUP 2	24 GROUP 1	25	26
27 GROUP 2	28 GROUP 1	29 GROUP 2	30 GROUP 1	31 GROUP 2		

Learners will attend school in **civvies** in order to ensure that clothes are clean.

Hair must be neatly tied up and must not hang in the learners face.

Learners will come to school **without school bags**.

Learners are allowed to bring a small lunch bag.

Learners are not allowed to share lunch.

The 'snoepie' will be open with social distancing procedures.

LEARNERS – entrance and screening

Gates will be monitored by staff from 7h00 until 7h45.

No learner will be allowed on the premises without a mask.

Grade R, 2 and 3, Resource Classes 1,2,3 will enter the school grounds via **gate 2** (Van Eyssen Street) and will go directly into hall via the foyer. **Grade 1,4, 5, Resource Classes 4** will enter the school grounds via **gate 6** (Andries Pretorius Street) and will go directly into the hall via demarcated path. They will enter the Hall via “stoepie” door).

A staff member will be stationed at each of the entrances to spray their hands with hand- sanitizer. The learners will then proceed to the Screening Area in the middle of the hall, where staff members will do a screening test and take temperatures.

Two screening areas will be set up in the middle of the hall. One for learners entering from Gate 2 and one for learners entering from Gate 6. At the screening table each staff member will have the learners screening lists and a thermometer.

Learners who show no symptoms, do not have a temperature that exceeds 37,9 ° C and who have not had contact with anyone who tested positive, will be allowed to proceed to the playground via ‘kitchen exit.’”

Should screening reveal signs of possible infection or contact with an infected person:

- ✓ The learners must be taken to the Isolation Room.
- ✓ The library will be used as the isolation room, with partitions to create separate spaces.
- ✓ Make sure the learner is comfortable and calm
- ✓ Ask secretary to phone the parents
- ✓ Secretary must indicate to parents that the learners must be tested and that the school must be informed and receive proof of the test.
- ✓ Regular checks on the learners (every 30 minutes), while we wait for parents to collect the learner.

Should parents be unable to collect the learner, he/she will be kept in isolation for the rest of the day.

Should a learner test positive for Covid -19, the Department of Public Health, the District Office and /or Safe Schools will be informed.

LEARNERS – during school hours

All learners will partake in an orientation plan for COVID-19, once they return to school

- ✓ **Line-up:** sufficient space will be created between class groups. All learners are to line up on demarcated places.
- ✓ **Entering the class room:** The teacher must sanitise the learner’s hands once they entered the class room.
- ✓ **Break time:** Two classes will be allowed outside at a time. The class teacher will remain with the learners the entire time
- ✓ **Toilet breaks:** Toilet breaks need to be minimised. Should a learner require regular breaks due to medical reasons, the parents must inform the school in writing. On returning to the class, the learners need to wash his/her hands with soap and water and then sanitise.

Subordination: Learners who do not adhere to social distancing, who refuse to wear masks, prevent or obstruct the wearing of masks by friends will be subjected to Disciplinary Procedures.

LEARNERS – at the end of the school day:

At the end of the school day, time will be allocated for each learner to clean his/her work area.

Teacher will hand out cloths with sanitizers to wipe down desks, books and stationery.

The hands of the learners will be sanitized on leaving the class room.

Grades leave the school grounds via the same gate that they entered.

ALL LEARNERS MUST BE PICKED UP ON TIME:

Gr R: 12:40

Gr 1 & 2: 13:15

Gr 3: 13:45

Gr 4 & 5: 14:15

SEPARATE ARRANGEMENTS WILL BE MADE FOR LEARNERS IN AFTERCARE

SANITATION OF THE MAIN SCHOOL BUILDING STARTS AT 14:30

Aftercare will be sanitized after 16h00.

For the purpose of doing schoolwork at home every alternative day, all learners will receive 1 workbook, 1 pencil and DBE workbooks to take home. Work will be placed on the website.